

NOTICE OF MEETING

Meeting: AUDIT COMMITTEE

Date and Time: FRIDAY, 31 MAY 2024, AT 9.30 AM

Place: COUNCIL CHAMBER - APPLETREE COURT, BEAULIEU ROAD, LYNDHURST, SO43 7PA

Enquiries to: E-mail: andy.rogers@nfdc.gov.uk
Tel: 023 8028 5070

PUBLIC INFORMATION:

This agenda can be viewed online (<https://democracy.newforest.gov.uk>). It can also be made available on audio tape, in Braille and large print.

Members of the public are welcome to attend this meeting. The seating capacity of our Council Chamber public gallery is limited under fire regulations to 22.

Members of the public can watch this meeting live, or the subsequent recording, on the [Council's website](#). Live-streaming and recording of meetings is not a statutory requirement and whilst every endeavour will be made to broadcast our meetings, this cannot be guaranteed. Recordings remain available to view for a minimum of 12 months.

PUBLIC PARTICIPATION:

Members of the public may speak in accordance with the Council's [public participation scheme](#):

- (a) on items within the Audit Committee's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to attend the meeting, or speak in accordance with the Council's public participation scheme, should contact the name and number shown above no later than **12.00 noon on Tuesday, 28 May 2024.**

Kate Ryan
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
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AGENDA

Apologies

1. MINUTES

To confirm the minutes of the meetings held on 22 March 2024 and 13 May 2024 as correct records.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To receive any public participation in accordance with the Council's public participation scheme.

4. HOUSING BENEFIT ASSURANCE TESTING 2022/23

To receive a presentation from KPMG on Housing Benefit Assurance Testing for 2022/23.

5. TREASURY MANAGEMENT OUT TURN REPORT 2023/24 (Pages 5 - 20)

To receive the Treasury Management Out Turn Report for 2023/24.

6. EXTERNAL AUDIT PLAN 2023/24 (Pages 21 - 76)

To receive the External Audit Plan for 2023/24.

7. INTERNAL AUDIT OPINION REPORT 2023/24 (Pages 77 - 92)

To receive the Internal Audit Opinion Report for 2023/24.

8. CODE OF GOOD GOVERNANCE REVIEW 2023/24 (Pages 93 - 102)

To consider the Code of Good Governance Review for 2023/24.

9. DRAFT ANNUAL GOVERNANCE STATEMENT 2023/24 (Pages 103 - 116)

To consider the draft Annual Governance Statement for 2023/24.

10. DRAFT ANNUAL FINANCIAL REPORT 2023/24 (Pages 117 - 130)

To consider the draft Annual Financial Report for 2023/24.

11. FINAL ACCOUNTS 2023/24 BAD DEBT WRITE-OFF REPORT (Pages 131 - 138)

To receive the bad debts write offs report for 2023/24.

12. ANNUAL FRAUD REPORT 2023/24 (Pages 139 - 142)

To receive the annual fraud report for 2023/24.

13. AUDIT COMMITTEE WORK PLAN (Pages 143 - 144)

To note the Audit Committee's Work Plan.

14. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

To:

Councillors

Alan Alvey (Chairman)
Keith Craze (Vice-Chairman)
Kate Crisell
Jack Davies
Jacqui England

Councillors

Alan O'Sullivan
Caroline Rackham
Janet Richards
Richard Young